|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **APPLICATION TO INSTALL OR VARY A SECURITY SYSTEM** | | | | | | | | | | | | | | | | | | | | | **Appendix F (March 2024)** | | | |
| **NOTICE OF:** | | | Choose an item. | | | | | | | | | | | | | | | | | **INT URN** | | **1** |  | |
| **VARIATION REASON(S)** | | | Choose an item. | | | | | | | | **Installation Date** | | | | |  | | | | **HUA URN** | | **2** |  | |
| Choose an item. | | | | | | | | **Variation Date** | | | | |  | | | | **URN** | | **3** |  | |
|  | | | | | | | | | | | | | | | | | | | | | | | | |
| **NAME OF ALARM RECEIVING CENTRE** | | | | | | **NAME OF INSTALLER** | | | | | | | **NAME OF MAINTAINER** | | | | | |  | **TYPE OF SYSTEM** | | | | |
|  | | | | | |  | | | | | | |  | | | | | |  | Choose an item. | | | | |
| **Police Ref** | |  | | | | **Police Ref** | |  | | | | | **Police Ref** | |  | | | |  | **TYPE OF CONFIRMATION** | | | | |
| **Address** | | | | | | **Address** | | | | | | | **Address** | | | | | |  | Choose an item. | | | | |
|  | | | | | |  | | | | | | |  | | | | | |  | **ADDITIONAL FEATURE(S)** | | | | |
|  | Choose an item. | | | | |
| **Email** |  | | | | | **Email** |  | | | | | | **Email** |  | | | | |  | Choose an item. | | | | |
| **Tel** |  | | | | | **Tel** |  | | | | | | **Tel** |  | | | | |  | Choose an item. | | | | |
|  | | | | | | | | | | | | | | | | | | |  | **GRADE OF SYSTEM** | | | | |
| **DETAILS OF PROTECTED PREMISES** | | | | | | | | | | | | | | | | | | |  | Choose an item. | | | | |
| **Householder Surname** | | | | |  | | | | | | | | **Inits** |  | | | **Title** |  |  | **STANDARD TO WHICH INSTALLED** | | | | |
| **Business Name** | | | | |  | | | | | | | | | | | | | |  | Choose an item. | | | | |
| **Trading/Signage/Building/Other Name** | | | | |  | | | | | | | | | | | | | |  | **EXISTING URN** | | | | |
|  | | | | | | | | | | | | | | | | | | |  | **IAS** | |  | | |
| **Address (1)** | | |  | | | | | | | | | | | | | | | |  | **HUA** | |  | | |
| **Address (2)** | | |  | | | | | | | | | | | | | | | |  | **CCTV** | |  | | |
| **Town/City** | | |  | | | | | | | | | | | | | | | |  |  | | | | |
| **County** | | |  | | | | | | | | | | | | | | | |  | **PREVIOUS USER (company name if applicable)** | | | | |
| **Postcode** | | |  | | | **Tel at premises** | | | | (include dialling code) | | | | | | | | |  |  | | | | |
|  | | | | | | **Mobile** | | | |  | | | | | | | | |  |  | | | | |
|  | | | | | | **Email** | | | |  | | | | | | | | |  | **ADMIN FEE** | | | | **SOUNDER DELAY** |
|  | | | | | | | | | | | | | | | | | | |  | Choose an item. | | | | Choose an item. |
| **Type of Premises** | | | Choose an item. | | | | | | | | | | | | | | | |  |  | | | | |
| **Or Other Type** | | |  | | | | | | | | | | | | | | | |  | **CONTRACT NUMBER** | | | | |
| **what3words** | | |  | | | | | | **O/S Grid Map Ref** | | |  | | | | | | |  |  | | | | |
| **Directions from main road**  **(include if rural/new site/etc)** | | | |  | | | | | | | | | | | | | | |  |  | | | | |
|  | **PRINT NAME** | |  | | |
|  | **POSITION** | |  | | |
| ***IF THIS FORM IS NOT COMPLETED AS APPROPRIATE, OR THE HAZARD AND SITE RISK STATEMENT IS NOT ENCLOSED,***  ***IT WILL BE RETURNED UNPROCESSED*** | | | | | | | | | | | | | | | | | | |  | **DATE** | |  | | |
|  |  | | | | |

**Appendix F (lists)**

|  |  |
| --- | --- |
| **KEY TO COMPLETION OF APPENDIX F** | |
| **Select option 1, 2 or 3 in the ‘Notice of’ field, then select the appropriate data from the following lists.**  **i.e. If number 1 is selected, complete all the fields marked (1) below.**  **NB: If number 3 is selected, complete all the fields relevant to the variation.** | |
| **NOTICE OF** | 1. Application for a Unique Reference Number (URN) 2. Application to reinstate a Unique Reference Number (URN) 3. Variation to an existing security system |
| **VARIATION REASON(S)**  **(1 2 3)** | Upgrade to Confirmation  Signalling Amendment  New User  Change of User Name  Address Amendment  Additional Features  Takeover from Another Maintainer  Change of Alarm Receiving Centre  Cancellation of URN  System Removed |
| **TYPE OF PREMISES**  **(1)** | Retail  Commercial  Public Sector  Licensed  Domestic  Industrial  Bank / Financial  Institutional  Other |
| **TYPE OF SYSTEM**  **(1)** | Intruder Alarm (IAS)  Hold Up Alarm (HUA)  Combined IAS/HUA  Detector Activated CCTV  Lone Worker |
| **TYPE OF CONFIRMATION**  **(1 2 3)** | Audio  Visual  Sequential  Audio & Sequential  Visual & Sequential  Visual & Audio  Visual, Audio & Sequential |
| **ADDITIONAL FEATURES**  **(1 2 3)** | None  Fog (Intruder)  CCTV  Lighting  Chemical Trace  Access Control  Fog (HUA) |
| **GRADE OF SYSTEM**  **(1 2 3)** | Grade 2  Grade 3  Grade 4 |
| **STANDARD TO WHICH INSTALLED**  **(1)** | BS 4737  PD6662 2004 + DD243 2004  PD6662 2010 + BS 8243  PD6662 2017 + BS 8243  BS 4737 + DD243 2002  BS 4737 + DD243 2004  BS 6799 Class VI  BS 7042  BS 8243  BS 8418  BS 8484  Secured By Design Standard |
| **ADMIN FEE**  **(1 2 3)** | Applicable  Not Applicable |
| **SOUNDER DELAY**  **(1)** | 0 Minutes  5 Minutes  10 Minutes  15 Minutes |