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| --- | --- |
|  **APPLICATION TO INSTALL OR VARY A SECURITY SYSTEM** | **Appendix F (April 2020)** |
| **NOTICE OF:** | Choose an item. | **INT URN** | **1** |  |
| **VARIATION REASON(S)** | Choose an item. | **Installation Date** |  | **HUA URN** | **2** |  |
| Choose an item. | **Variation Date** |  | **URN** | **3** |  |
|  |
| **NAME OF ALARM RECEIVING CENTRE** | **NAME OF INSTALLER** | **NAME OF MAINTAINER** |  | **TYPE OF SYSTEM** |
|  |  |  |  | Choose an item. |
| **Police Ref** |  | **Police Ref** |  | **Police Ref** |  |  | **TYPE OF CONFIRMATION** |
| **Address** | **Address** | **Address** |  | Choose an item. |
|  |  |  |  | **ADDITIONAL FEATURE(S)** |
|  | Choose an item. |
| **Email** |  | **Email** |  | **Email** |  |  | Choose an item. |
| **Tel** |  | **Tel** |  | **Tel** |  |  | Choose an item. |
|  |  | **GRADE OF SYSTEM** |
| **DETAILS OF PROTECTED PREMISES** |  | Choose an item. |
| **Householder Surname** |  | **Inits** |  | **Title** |  |  | **STANDARD TO WHICH INSTALLED** |
| **Business Name** |  |  | Choose an item. |
| **Trading/Signage/Building/Other Name** |  |  | **EXISTING URN** |
|  |  | **IAS** |  |
| **Address (1)** |  |  | **HUA** |  |
| **Address (2)** |  |  | **CCTV** |  |
| **Town/City** |  |  |  |
| **County** |  |  | **PREVIOUS USER (company name if applicable)** |
| **Postcode** |  | **Tel at premises** |  (include dialling code) |  |  |
|  | **Mobile** |  |  |  |
|  | **Email** |  |  | **ADMIN FEE** | **SOUNDER DELAY** |
|  |  | Choose an item. | Choose an item. |
| **Type of Premises** | Choose an item. |  |  |
| **Or Other Type** |  | **O/S Grid Map Ref** |  |  | **CONTRACT NUMBER** |
|  |  |  |
| **Directions from main road** **(include if rural / new site etc.)** |  |  |  |
|  | **PRINT NAME** |  |
|  | **POSITION** |  |
| ***IF THIS FORM IS NOT COMPLETED AS APPROPRIATE, OR THE HAZARD AND SITE RISK STATEMENT IS NOT ENCLOSED,*** ***IT WILL BE RETURNED UNPROCESSED*** |  | **DATE** |  |
|  |  |

**Appendix F (lists)**

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| **KEY TO COMPLETION OF APPENDIX F** |
| **Select option 1, 2 or 3 in the ‘Notice of’ field, then select the appropriate data from the following lists.****i.e. If number 1 is selected, complete all the fields marked (1) below.****nb. If number 3 is selected, complete all the fields relevant to the variation.** |
| **NOTICE OF** | 1. Application for a Unique Reference Number (URN)
2. Application to reinstate a Unique Reference Number (URN)
3. Variation to an existing security system
 |
| **VARIATION REASON(S)** **(1 2 3)** | Upgrade to ConfirmationSignalling AmendmentNew UserChange of User NameAddress AmendmentAdditional FeaturesTakeover from Another MaintainerChange of Alarm Receiving CentreCancellation of URNSystem Removed |
| **TYPE OF PREMISES****(1)** | RetailCommercialPublic SectorLicensedDomesticIndustrialBank / FinancialInstitutionalOther |
| **TYPE OF SYSTEM****(1)** | Intruder Alarm (IAS)Hold Up Alarm (HUA)Combined IAS/HUACCTVLone Worker |
| **TYPE OF CONFIRMATION****(1 2 3)** | AudioVisualSequentialAudio & SequentialVisual & SequentialVisual & AudioVisual, Audio & Sequential |
| **ADDITIONAL FEATURES****(1 2 3)** | NoneFog (Intruder)CCTVLightingChemical TraceAccess ControlFog (HUA) |
| **GRADE OF SYSTEM****(1 2 3)** | Grade 2Grade 3Grade 4 |
| **STANDARD TO WHICH INSTALLED****(1)** | BS 4737PD6662 2004 + DD243 2004PD6662 2010 + BS 8243PD6662 2017 + BS 8243BS 4737 + DD243 2002BS 4737 + DD243 2004BS 6799 Class VIBS 7042BS 8243BS 8418 2003BS 8418 2010BS 8418 2015BS 8484Secured By Design Standard |
| **ADMIN FEE****(1 2 3)** | ApplicableNot Applicable |
| **SOUNDER DELAY****(1)** | 0 Minutes 5 Minutes10 Minutes15 Minutes |